



July 2026
HOY/Manage/ARBOR/cab

Dear Parent/Carer

I am writing to inform you of arrangements at the College as we come towards the end of Term 6.

MONDAY 20 JULY 2026

On Monday 20 July students are participating in an experience of the workplace by shadowing a parent, carer or family member as part of the 'Take Your Child to Work Day' initiative and so not expected in college. For those students who are not participating in this initiative we look forward to welcoming them into college on Monday 20 July, they will start their day as normal with their tutor before having lessons in core subjects and some input on careers and employability during the day.

UNIFORM

We are aware that students sometimes wish to make changes to their appearance over the summer holiday but we need to make clear the importance of coming back in September compliant with the updated [College uniform policy](#).

We have contacted specific students where there have been consistent issues of uniform this year but we also felt the following might be useful for all when navigating discussions with young people in preparation for the new year, some of the most common issues we pick up include:

Jewellery: please check what is allowed and what is not, these are decisions made on a health and safety basis and so will always be addressed if not compliant. Items of significant sentimental or monetary value would be best not worn to College.

Skirts/Shorts: must be of the school uniform style and worn at knee length, please allow for growth. Fabric, elasticated fashion style items are not acceptable, equally rolling or tying up shorter will always be addressed and sanctioned.

Socks: school socks must be black or dark grey, not white.

Thank you to all parents for your support in this, we will always try and work with you to ensure students are able to focus on their learning and progress, not distracted by peer pressure or fashion in this environment. However, where we can help, we are happy to do so.

The policy can be viewed by clicking [here](#). It outlines the required items that all students should have - do also check what will NOT be acceptable if you are sourcing outside of the normal supply routes below.

The majority of uniform and PE items are available from [Broadbridges](#) our uniform supplier:



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

Telephone: 01444 413466
Website: www.broadbridges.co.uk
Shop: Broadbridges, 2-8 Sussex Road, Haywards Heath, RH16 4EA
 Monday - Friday 9am to 5:30pm
 Saturdays 9am to 5:00pm

If considering purchasing items from an alternative supplier the items must comply with our [policy](#).

In addition, Broadbridges will be delivering uniform (free of charge if ordered on-line and in advance) to Heathfield Community College on the following dates: Wednesday 24 July and Friday 30 August 10:00am to 12 noon. If uniform is not collected on one of these days it will be returned to Broadbridges in Haywards Heath for collection.

PRE-LOVED UNIFORM

We are aware that uniform represents a significant cost for all families. As you will be aware we now have very successful pre-loved uniform sales run by SOHCC. Details of pop up shops will be advertised on their [Facebook page](#). The stock of pre-loved items is currently running low so if you have any good quality items of uniform or PE kit which your child has grown out of, please consider passing it back to the College via Reception. The College will be throughout the summer holiday so can be dropped in at any time.

Thank you for supporting us with this and ensuring the students are able to return to College in September correctly dressed and, therefore, avoiding any sanctions associated with repeated non-compliance.

PARENTAL CONTRIBUTIONS

We acknowledge that this can be an expensive time of year and we are all being hit by the cost-of-living price increases; however, we want to assure you that what is presented below is what we believe to be the totality of contributions that we will request at this stage. In addition to the contributions listed, various trips and events will be available to students to attend throughout the year at additional costs if they would like to take part. Details about these will be sent out separately.

YEAR 7 GOING INTO YEAR 8 SEPTEMBER 2026		
Please do not try to make payment until you have been notified that these items are available on Arbor**		
D&T & FOOD TECH	Materials & Cooking Ingredients	£16.50
SCIENCE	Wild Science Event	£3.00**
MATHS	Casio fx83GT CW+ (or CW) scientific calculator - to ensure that the correct functionality is available for students. If they already have this calculator, there is no need to buy a new one	£9.00 if bought from school via Arbor (£15+ if bought elsewhere)
YEAR 8 CAMP	Residential for Year 8 students; includes activities, equipment, insurance, transport, food and a t-shirt.	£382 (July 2026 price) Can be paid in installments**

YEAR 8 COLLEGE RECEPTION SUPPORT

From September, Year 8 students will commence working alongside the College Reception staff on a rota basis. Students will be in pairs for the day with another student from their form group. The rota for each form will be organised and facilitated by tutors.

Students will be based at Reception with their own desk. Reception staff will lead on what students 'on duty' are required to do. This will include meeting visitors and showing them to where they need to be, delivering messages, information and other tasks that are essential

for the smooth running of the College. **Students will only be able to work at Reception if they have a good record of behaviour and good attendance to lessons.** They will also need to show reliability, politeness and communication skills. Whilst supporting the College Reception team students will gain a unique perspective on the broad nature of the College and hold an important and valued role in College life.

During times when there is no immediate task to complete, appropriately levelled Maths and English work will be available to complete or they may choose to continue working on their homework. The students will also be expected to bring a reading book with them. Students will not be stopped from taking part in any year group or whole College special events that are organised.

I have every confidence that the year group will thrive within this community role, enhancing their skills as they take greater ownership of their place in the College.

We would like every student to have this opportunity to participate fully in College life. However, if you have any concerns regarding your child's participation then please do not hesitate to email me.

LOCKERS

Could we ask that you remind your child to empty their locker before the end of term, including any rubbish that is left inside? These areas are cleared during the holidays and we do not want any items being lost over the Summer.

We wish all our students and their families an enjoyable summer break and look forward to seeing you on Monday 7 September 2026.

Yours sincerely



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