



Heathfield

Community College and Sixth Form

Pride . Ambition . Community

4 June 2026
HTC/Manage/SIMSIN/lca

Dear Parent/Carer

ENGLISH/DRAMA TRIP TO MATILDA

We very much look forward to welcoming your child to Heathfield Community College in September 2026 and would like to take this opportunity to let you know about a hugely exciting opportunity for our soon-to-be Year 7 students.

Every year, all students in Year 7 are invited to see a matinee performance of **Matilda** at the historic Cambridge Theatre in London. The price includes the ticket, travel to and from London and insurance. Details of the trip are as follows:

DESTINATION: Cambridge Theatre, London
DATE: Wednesday 11 November 2026
LEAVING HCC: 10.45am
RETURNING HCC: 7.00-7.30pm (to be confirmed closer to the time)
TRAVEL BY: Coach
CONTRIBUTION: £46.00 **
FOOD/MONEY: Packed lunch plus snacks to eat on the coach and money to buy refreshments at the theatre
As we have students in the College with severe nut allergies that can lead to life threatening anaphylaxis, we suggest that any food being taken on the trip does not contain nuts or nut-based products
CLOTHING: Normal College uniform

Apart from it being an opportunity to visit a London theatre and see a wonderful production, we view this as the perfect opportunity for our Year 7 students to share an experience outside of school where they can cement new friendships and get to know others in their year group.

Heathfield Community College is very proud of its excellent reputation for the Arts and this trip will be a marvellous introduction for them. Prior to the trip, all students will be involved in lessons that are based on Roald Dahl's Matilda so when they go to see the show, they will already be familiar with the plot and characters.



Distinguished School



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

We very much hope that every Year 7 student will participate in the trip to see Matilda but for those students who do not wish to be involved, we will arrange Matilda related activities for them to complete during their normal school day.

****If you would like your child to attend this trip please make payment via [Arbor](#) / Trips. If you are already using Arbor for this child, you need to use this link first, for Heathfield Community College and then login by re-setting the password to the same as the primary school.**

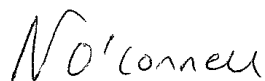
If you are new to Arbor just use this link [Arbor](#) and use the set up process. Once you have set a password you can download the app or continue using the webpage.

Payment will be open from today up to and including Wednesday 30 September 2026. An initial (non-refundable) deposit of £25.00 is due by **Monday 6 July 2026**, to secure the ticket, as we need to make payment prior to the summer break. Then a final instalment of £21 will be due in September. Alternatively, you may choose to pay all in the one transaction, you can amend the amount above £25 if you wish. Should you have any problems making **payment** please email trips@heathfieldcc.co.uk

Permission for your child to attend this trip is given when you make payment. Please see notes below*.

If you have any other queries regarding this trip please do not hesitate to contact either one of us via email at noconnell@heathfieldcc.co.uk or scoggin@heathfieldcc.co.uk or alternatively telephone 01435 866066.

Yours sincerely



MRS N O'CONNELL
Head of Drama



MISS S COGGIN
Asst Curriculum Leader English

*The College has adopted the ESCC policy on the safe running of educational visits.

Permission Declaration

I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I give consent for the medical and emergency contact information provided to be used for the purpose of effective planning of school trips. In some circumstances the data will be shared with ESCC, for the purpose of approving visits and also any external providers involved in the organization and delivery of the visit. The data will be held until your child is 25 years old, in accordance with our retention schedule. For more information about your rights, please contact the school's Data Protection Officer.

I agree to impress upon them the necessity to behave responsibly and to help the leaders to ensure the safety of everyone on the trip.

I give permission for photographs/video to be taken of my child at this event to be used for display purposes at the College. This may include (but is not limited to) the images being used on the College website, social media, newsletter and in the local press. If you do not give permission, please inform the trip leader prior to the event.

In the case of an emergency we will use the contact details and medical information which you have previously given to the College which is held on our pupil data base. If you wish to update this information please contact the College office, office@heathfieldcc.co.uk or telephone 01435 866066.

If you wish to register different contact details for the day of the trip only, please contact the trip organiser whose name is on the bottom of this letter.

As with all college trips and events, the health, safety and welfare of all students and staff is paramount. Therefore, as stated in our trips policy, *it may be acceptable to exclude someone from an activity or visit if their potential behaviour presents a significant, unmanageable and unacceptable risk.* Any decisions that are made will be communicated prior to the trip.

Data Protection Act & GDPR

For more information about your rights, please see our privacy notices found on the college website at http://www.heathfieldcc.co.uk/?page_id=1595711. You may withdraw your consent at any time by emailing the trip leader. Please be aware that if you do so, we cannot allow participation on the trip to proceed