



22 May 2026
RIC/Staffshared/PEve/lca

Dear Parent/Carer

YEAR 7 SUBJECT FEEDBACK & COMMUNITY EVENING

You and your child are warmly invited to the Year 7 Subject Feedback Evening being held in person on Thursday 18 June 2026 from 4.00 - 7.00pm. The evening provides the perfect opportunity to discuss all aspects of your child's learning, with specific subject teachers, at an important time in their study cycle.

Additionally on the evening, you are warmly invited to visit the Community Area which will be social space (with seating) to eat, drink and talk to staff (as well as each other). In the Community Area, you will find:

- Cream teas, pots of strawberries (with or without melted chocolate) and drinks for purchase, staffed by Supporters of Heathfield.
- Examples of Year 7 students' work showcased.
- Mr Richardson and other staff to discuss: Year 7 moving into Year 8, student well-being and general feedback on how Year 7 has gone.
- Pre-loved uniform for sale.

To help us plan and avoid food waste, we would appreciate it if you could indicate interest in purchasing a cream tea for £5, using the link that follows. This does not obligate you to purchase the cream tea on the evening:

<https://forms.gle/DE8YyD3bsms7bfVs6>

Please note that bookings for subject staff do not open until 6.00pm on Thursday 11 June and close at 12.00pm on Wednesday 17 June.

To book your appointments, which are 5 mins in length, please do the following:

- Login to your Arbor account
- Scroll down to Guardian Consultations which will show on the main page, or by clicking on the menu at the bottom left
- Click on Year 9 Subject Feedback Evening to open the consultation page
- Select the time you wish to book for each subject you would like an appointment for



Distinguished School



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

- If you are booking for a child whose parents or carers are separated, please make sure only your own name is selected and that you deselect the other parent or carer
- Once booked, you can download your meetings as a PDF by clicking on the green 'Download My Meetings' button

We strongly recommend booking your appointments via the [Arbor webpage](#), on a computer, or through your phones mobile browser rather than through the Arbor app.

We advise prioritising the teachers you most wish to see and book a maximum of eight appointments initially. This allows parents to see most of the teachers they wish. We will send a follow-up message to offer you the opportunity to book additional appointments.

We also recommend leaving a five-minute gap between appointments to allow for travel between locations. Please refer to the room list below to help plan your schedule.

| Main Hall (MH) | Link Hall (LH) | Dining Hall (DH) |
|----------------|----------------|-------------------|
| Computing | Drama | Art |
| Geography | English | Design Technology |
| History | PE | MFL |
| Maths | | Music |
| Science | | PRE |

Once you have completed your bookings prior to the event we recommend you take a screen shot of your appointments so that you can refer to it on the evening.

If you experience any difficulties when booking and require assistance, please contact the Admin Team via adminoffice@heathfieldcc.co.uk or telephone 01435 866066 and they will be happy to assist you.

If you require any special access arrangements for the evening, have any queries relating to this event or questions about the College please do not hesitate to contact us on 01435 866066 Ext 1200 or email office@heathfieldcc.co.uk.

Outside of Subject Feedback Evening concerns of a pastoral nature would, in the first instance, be overseen by Miss Grant, Pastoral Manager, who can be contacted at pgrant@heathfieldcc.co.uk or telephone 01435 866066 Ext 1287. If you have a query related to overall academic progress, please contact me via email at jrichardson@heathfieldcc.co.uk or telephone 01435 866066 Ext 1208.

We look forward to seeing you on Thursday 18 June 2026.

Yours sincerely



MR J RICHARDSON
Head of Year 7