

CODE OF USE FOR MOBILE DEVICES

We recognise that mobile phones and devices can be important for those who travel long distances to school. However, in line with DfE guidance the expectation is that schools should be phone-free environments for the entire school day. That includes lessons, time between lessons, breaktimes and lunchtime

If you wish your child to bring a mobile phone/device to College for use before and after school only, a copy of this Code of Use should be signed by parents and student and returned with the admissions pack.

The stipulations below do not apply to iPads when used appropriately for learning.

Unless this Code of Use has been signed a student must not bring a mobile phone or device into College. Any unauthorised use of mobile phone or device during the day will lead to it being confiscated and only returned at the end of the College Day, for significant or persistent misuse this arrangement will be in place for an extended period of time or a full ban may be imposed.

1. Mobile phones must be switched off and not visible at all during the school day. They should be safely in bags and not in pockets.
2. Mobile devices should never be used when moving between lessons, break or lunch. Should a student have an emergency and need to contact home, this can be done through Student Services.
3. Mobile devices should not be used during lessons.
4. The Exam Boards stipulate the presence of a phone in an examination will lead to disqualification.
5. No device on College grounds should be used for any purpose which breaches another student or adult's privacy or safety.
6. During College time students must follow the correct procedures for leaving the College site (as outlined in the attendance policy) and must not use a mobile phone or device to contact their parents directly. Students should always report to Welfare who will then contact parents if necessary. The students will be allowed to leave for medical appointments with parental permission.
7. Students must realise that bringing a personal mobile device to College is a risk. Theft is always possible. Parents must realise the loss or theft of a mobile phone is the responsibility of the parent or student and not of the College.
8. Any breach of points 1 to 4 will mean that staff will confiscate the mobile device. If a mobile device has been confiscated it will be returned at the end of the College day in the first instance.

Students who repeatedly breach this code or who have demonstrated a single significant breach will be seen during morning registration and will have to hand in their device which will be returned at the end of the College day, this escalated sanction will be in place for a more extended period of time. A ban will be swiftly enforced if deemed necessary by the College.