



6 October 2025
BAR/Manage/Arbor/lca

Dear Parent/Carer

ENRICHMENT WEEK - YEAR 8 CAMP, TUESDAY 14 JULY TO FRIDAY 17 JULY 2026

We are delighted to launch our Enrichment Week annual residential camp for Year 8 students, which will take place at Cuffley Active Learning Centre, Hertfordshire, between Tuesday 14 and Friday 17 July 2025.

It is a challenging and enjoyable experience for students and we hope to take the majority of the year group. Activities may include crate stacking, leap of faith, archery tag, shelter building, orienteering, low ropes, fire lighting and problem solving.

At Cuffley, students will be sleeping in large bell tents which are already set up on site. They are clustered around a yurt with a central camp fire. Students will not be required to bring their own tents. The venue includes meals prepared and cooked by the staff at the centre. This includes a choice of cooked breakfast or cereal, sandwiches and snacks for lunch and pizzas cooked in outside pizza ovens, a woodland BBQ and a traditional canteen meal for dinner.

All students are invited to attend Year 8 Camp; however, some students will not be able to attend due to low attendance and/or poor Attitude to Learning and behaviour during the year. As a guide, students are expected to maintain at least 95% attendance and a 'Good' or above Attitude to Learning throughout the year. Where behaviour concerns arise, these will be reviewed on an individual basis.

The total cost of the residential trip is £398, which includes the activities, equipment, insurance, transport, food, and a camp t-shirt.

To secure a place at Year 8 Camp for your child, we would ask you to pay a non-refundable deposit of £98 by Monday 3 November 2025 via [Arbor](#). The remaining balance payments will be due, as follows:

- £60 by 31 January 2026
- £60 by 28 February 2026
- £60 by 31 March 2026
- £60 by 30 April 2026
- £60 by 31 May 2026



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

If you have any problems making payment, please contact our Finance Department at trips@heathfieldcc.co.uk.

We recognise the financial commitment involved and the increasing cost of residential trips. If your child is eligible for Free School Meals, or if you would like to discuss payment arrangements, please contact our Finance Department at trips@heathfieldcc.co.uk.

If your child is currently in receipt of Free School Meals you will receive a 50% discount and the amount on [Arbor](#) has been adjusted to reflect this. Should you wish to check if you are eligible for Free School Meals please click on this link <https://www.heathfieldcc.co.uk/wp/wp-content/uploads/2025/09/FSM-Information-September-2025.pdf>

Please read the attached Information Pack regarding the Year 8 Camp residential. Further details will be communicated nearer the time, which will include a kit list, medical and consent form and insurance documents.

If you have any queries in the meantime, please do not hesitate to contact me at bbarnett@heathfieldcc.co.uk or on 01435 866066 Ext 1243.

Yours sincerely



MR B BARNETT
Camp Leader

*The College has adopted the ESCC policy on the safe running of educational visits.

Permission Declaration

I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I give consent for the medical and emergency contact information provided to be used for the purpose of effective planning of school trips. In some circumstances the data will be shared with ESCC, for the purpose of approving visits and also any external providers involved in the organization and delivery of the visit. The data will be held until your child is 25 years old, in accordance with our retention schedule. For more information about your rights, please contact the school's Data Protection Officer.

I agree to impress upon them the necessity to behave responsibly and to help the leaders to ensure the safety of everyone on the trip.

I give permission for photographs/video to be taken of my child at this event to be used for display purposes at the College. This may include (but is not limited to) the images being used on the College website, social media, newsletter and in the local press. If you do not give permission, please inform the trip leader prior to the event.

In the case of an emergency we will use the contact details and medical information which you have previously given to the College which is held on our pupil data base. If you wish to update this information please contact the College office, office@heathfieldcc.co.uk or telephone 01435 866066.

If you wish to register different contact details for the day of the trip only, please contact the trip organiser whose name is on the bottom of this letter.

As with all college trips and events, the health, safety and welfare of all students and staff is paramount. Therefore, as stated in our trips policy, *it may be acceptable to exclude someone from an activity or visit if their potential behaviour presents a significant, unmanageable and unacceptable risk.* Any decisions that are made will be communicated prior to the trip.

Data Protection Act & GDPR

For more information about your rights, please see our privacy notices found on the college website at http://www.heathfieldcc.co.uk/?page_id=1595711. You may withdraw your consent at any time by emailing the trip leader. Please be aware that if you do so, we cannot allow participation on the trip to proceed