



9 September 2024
BAR/Manage/Arbor/lca

Dear Parent/Carer

ENRICHMENT WEEK - YEAR 8 CAMP, TUESDAY 15 JULY TO FRIDAY 18 JULY 2025

We are delighted to launch our Enrichment Week annual residential camp for Year 8 students which will take place at Cuffley Active Learning Centre, Hertfordshire, between Tuesday 15 and Friday 18 July 2025.

It is a challenging and enjoyable experience for students and we hope to take the majority of the year group. Activities may include crate stacking, leap of faith, night line, construction, hiking, archery tag, shelter building, low ropes, camo concealment, team challenges, fire lighting, shelter building, tomahawk throwing, orienteering, gladiator challenge and problem solving.

At Cuffley, students will be sleeping in large bell tents which are already set up on site. They are clustered around a yurt with a central camp fire. Students will not need to provide their own tent. The venue includes meals, prepared and cooked by the staff at the centre. This includes a choice of cooked breakfast or cereal, sandwiches and snacks for lunch and pizzas cooked in outside pizza ovens, a woodland BBQ and a traditional canteen meal for dinner.

All students are invited to attend Year 8 Camp; however, some students will not be able to attend due to low Attendance and/or poor Attitude to Learning and Behaviour during the year. The gold standard for attendance is 95%, students Attitude to Learning needs to be at least good or better and we will review and consider students that pose a behaviour concern on an individual basis.

The total cost for the Year 8 Camp residential is £382, which includes the activities, equipment, insurance, transport, food and a camp t-shirt.

To secure a place for your child, we would ask you to pay a non-returnable deposit of £82 by 31 October 2024 via [Arbor](#). The remaining payments will be available from 31 October 2024, you will need to sign up for the trip again for these payments, however your child's place is reserved when the deposit was paid.

Instalments need to be paid as follows:



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

- £60 by 30 November 2024
- £60 by 31 January 2025
- £60 by 28 February 2025
- £60 by 31 March 2025
- £60 by 30 April 2025

You can amend the £60 to a higher amount if you wish to pay more one month. All payments need to be made by the end of April 2025.

If your child is currently in receipt of Free School Meals you will receive a 50% discount and the amount on [Arbor](#) has been adjusted to reflect this. Should you wish to check if you are eligible for Free School Meals please click on this link

<https://www.heathfieldcc.co.uk/wp/wp-content/uploads/2023/12/FSM-Information-Letter-23-24.pdf>

As costs have increased so has the cost of running residential trips which, while we know are invaluable for our students, we recognise the impact this can have on families. If your child is currently eligible for free school meals, or you would like to discuss the payment plan further, please contact our finance department at trips@heathfieldcc.co.uk.

Please read the attached Information Pack regarding the Year 8 Camp residential. Further details will be communicated nearer the time, which will include a kit list, medical and consent form and insurance documents.

If you have any queries regarding this residential in the meantime, please do not hesitate to contact me via email at bbarnett@heathfieldcc.co.uk or telephone 01435 866066 Ext 1225.

Yours sincerely



MR B BARNETT
Camp Leader

*The College has adopted the ESCC policy on the safe running of educational visits.

Cancellation

Should you need or decide to withdraw your child from the trip, separate to any decision made by the College or Travel Company, notice must be given in writing as soon as possible. You may also not be refunded owing to contractual obligations once deposits have been paid and the booking accepted. Naturally, should we be able to find another student to take your child's place, a full refund will be given where possible. Please note, however, this is not a guarantee.

Late notifications may incur some, or all of the costs, due to changes of name, or if a complete place cancellation is necessary.

If withdrawal is due to a medical reason, or one covered by the school journey insurance, it should be possible to make a claim for the payments made, if a substitute cannot be found.

Permission Declaration

I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I give consent for the medical and emergency contact information provided to be used for the purpose of effective planning of school trips. In some circumstances the data will be shared with ESCC, for the purpose of approving visits and also any external providers involved in the organization and delivery of the visit. The data will be held until your child is 25 years old, in accordance with our retention schedule. For more information about your rights, please contact the school's Data Protection Officer.

I agree to impress upon him/her the necessity to behave responsibly and to help the leaders to ensure the safety of everyone on the trip.

I give permission for photographs/video to be taken of my child at this event to be used for display purposes at the College. This may include (but is not limited to) the images being used on the College website, social media, newsletter and in the local press. If you do not give permission, please inform the trip leader prior to the event.

In the case of an emergency we will use the contact details and medical information which you have previously given to the College which is held on our pupil data base (Arbor). If you wish to update this information please contact the College office, office@heathfieldcc.co.uk or telephone 01435 866066.

If you wish to register different contact details for the day of the trip only, please contact the trip organiser whose name is on the bottom of this letter.

Data Protection Act & GDPR

For more information about your rights, please see our privacy notices found on the college website at http://www.heathfieldcc.co.uk/?page_id=1595711. You may withdraw your consent at any time by emailing the trip leader. Please be aware that if you do so, we cannot allow participation on the trip to proceed.