



Heathfield

Community College and Sixth Form

Pride . Ambition . Community

26 February 2024
TAY/Manage/SIMSIT/lwh

Dear Parent/Carer

THE BIG FUTURES SHOW

We would like to invite Year 10 students to attend the Big Futures -Show in Eastbourne on Tuesday 23 April 2024. This will be the key part of the Wider Curriculum Day for the whole year group and marks a kick start to support and guidance in preparation for their progression after Year 11. We have chosen this event instead of other careers' fairs because of its extensive list of exhibitors, in particular actual employers in Sussex, as well as training, volunteering and Higher Education providers. This will be the seventh year our students have visited the Big Futures show and we have always been impressed by how the exhibitors engage with our young people so that their time spent there is busy and purposeful. Details of the trip are as follows:-

DESTINATION:	Eastbourne Sports Park
DATE:	Tuesday 23 April 2024
LEAVING HCC:	Group 1 8.55am, Group 2 12.00pm
RETURNING HCC:	Group 1 11.50am, Group 2 3.05pm
TRAVEL BY:	Coach
CONTRIBUTION:	£10
FOOD:	Group 1 will return to College in time for lunch Group 2 will need to take a packed lunch with them

This trip forms part of our PSHEe curriculum. Students are prepared in advance and given a booklet that is included as part of the cost of the trip. The booklet encourages preparation and scaffolds the conversations Year 10 will have with the exhibitors. Students will be notified which group they are in closer to the time. Due to the organisation needed to take the whole year group, there will be changes to their usual day. While they are in College, students will be taking part in a number of workshops including: employer encounters, careers exploration, a presentation about University and vocational courses in Further Education. Although all students will have a full lunch break half of the year group will have their morning break during the coach journey. We will ensure they have the chance to eat, relax, socialise and use the toilet as usual.



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

If you would like your child to attend this trip, please make payment via [Arbor](#), payment will be open from today up to and including Thursday 29 February 2024. If you have any problems making payment, please email trips@heathfieldcc.co.uk.

Permission for your child to attend this event/trip is given when you make payment using [Arbor](#). Please see notes below*.

If you would like to reinforce the visit made during the College day, it is possible to visit the exhibition independently in the evening. Please see the Big Futures website www.bigfuturesshow.org.uk for information about booking should you choose to do so.

If you have any queries regarding this trip, please do not hesitate to contact me at jtaylor@heathfieldcc.co.uk or telephone 01435 866066 Ext 1290.

Yours sincerely



MS J TAYLOR
Head of PSHEE

****The College has adopted the ESCC policy on the safe running of educational visits.**

Permission Declaration

I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I give consent for the medical and emergency contact information provided to be used for the purpose of effective planning of school trips. In some circumstances the data will be shared with ESCC, for the purpose of approving visits and also any external providers involved in the organization and delivery of the visit. The data will be held until your child is 25 years old, in accordance with our retention schedule. For more information about your rights, please contact the school's Data Protection Officer.

I agree to impress upon them the necessity to behave responsibly and to help the leaders to ensure the safety of everyone on the trip.

I give permission for photographs/video to be taken of my child at this event to be used for display purposes at the College. This may include (but is not limited to) the images being used on the College website, social media, newsletter and in the local press. If you do not give permission, please inform the trip leader prior to the event.

In the case of an emergency, we will use the contact details and medical information which you have previously given to the College which is held on our pupil data base (SIMS) If you wish to update this information please contact the College office, office@heathfieldcc.co.uk or telephone 01435 866066.

If you wish to register different contact details for the day of the trip only, please contact the trip organiser whose name is on the bottom of this letter.

As with all college trips and events, the health, safety and welfare of all students and staff is paramount. Therefore, as stated in our trips policy, *it may be acceptable to exclude someone from an activity or visit if their potential behaviour presents a significant, unmanageable and unacceptable risk.* Any decisions that are made will be communicated prior to the trip.

Data Protection Act & GDPR

For more information about your rights, please see our privacy notices found on the college website at http://www.heathfieldcc.co.uk/?page_id=1595711. You may withdraw your consent at any time by emailing the trip leader. Please be aware that if you do so, we cannot allow participation on the trip to proceed