



Heathfield

Community College and Sixth Form

Pride . Ambition . Community

4 October 2023
BAR/Manage/SIMSIT/lca

Dear Parent/Carer

ENRICHMENT WEEK - YEAR 8 CAMP, MONDAY 15 JULY TO THURSDAY 18 JULY 2024

We are delighted to launch our Enrichment week annual Camp for Year 8 students which will take place at Cuffley Active Learning Centre, Hertfordshire, between Monday 15 and Thursday 18 July 2024.

It is a challenging and enjoyable experience for students and we hope to take the majority of the year group. Activities may include fire building, archery tag, construction, shelter building, problem solving, team building, climbing, crate stack, tomahawk throwing, orienteering, low ropes, night line and camo concealment.

At Cuffley, students will be sleeping in large bell tents which are already set up on site. They are clustered around a yurt with a central camping fire. Students will not need to provide their own tent. The venue includes meals, prepared and cooked by the staff at the centre. This includes a choice of a cooked breakfast or cereal, sandwiches and snacks for lunch and pizzas cooked in outside pizza ovens, a woodland BBQ and a traditional canteen meal for dinner.

As costs have increased so has the cost of running residential trips which, while we know are invaluable for our students, we recognise the impact this can have on families. In previous years, we have managed to heavily subsidise the cost of Year 8 Camp but as school funds have been heavily impacted with the rise of inflation and energy prices this is now more difficult. If your child is currently eligible for free school meals please see below**, or you would like to discuss the payment plan further, please contact our finance department at trips@heathfieldcc.co.uk.

All students are invited to Year 8 Camp; however, some students will not be able to attend due to low Attendance and/or poor Attitude to Learning during the year. The gold standard for attendance is 96% and students Attitude to Learning needs to be at least good or better.

The total cost of the Year 8 Camp residential is £369, which includes the activities, equipment, insurance, transport, a camp t-shirt and all meals.



Tel: (01435) 866066 e-mail: office@heathfieldcc.co.uk

Cade Street, Heathfield, East Sussex, TN21 8RJ Website: www.heathfieldcc.co.uk

Headteacher: Ms Caroline Barlow B.A. (Hons)

To secure a place at Year 8 Camp for your child, we would ask you to pay a non-returnable deposit of £69 by 31 October 2023 via [School Gateway](#). The remaining payments will be due, as follows:

- £60 by 30 November 2023
- £60 by 31 January 2024
- £60 by 29 February 2024
- £60 by 29 March 2024
- £60 by 30 April 2024

****If your child is currently in receipt of Free School Meals you will receive a 50% discount and the amount on school gateway has been adjusted to reflect this.**

Should you wish to check if you are eligible for Free School Meals please click on this link <https://www.heathfieldcc.co.uk/wp/wp-content/uploads/2023/07/FSM-INFORMATION-LETTER.pdf>

If you have any problems making payment please email trips@heathfieldcc.co.uk.

Please read the attached Information Pack which contains some further details regarding the Year 8 Camp residential. Further details will be communicated nearer the time, which will include a kit list, medical and consent form and insurance documents.

If you have any queries regarding this residential in the meantime, please do not hesitate to contact me via email at bbarnett@heathfieldcc.co.uk or telephone 01435 866066 Ext 1225.

Yours sincerely



MR B BARNETT
Camp Leader

*The College has adopted the ESCC policy on the safe running of educational visits.

Cancellation

Should you need or decide to withdraw your child from the trip, separate to any decision made by the College or Travel Company, notice must be given in writing as soon as possible. You may also not be refunded owing to contractual obligations once deposits have been paid and the booking accepted. Naturally, should we be able to find another student to take your child's place, a full refund will be given where possible. Please note, however, this is not a guarantee.

Late notifications may incur some, or all of the costs, due to changes of name, or if a complete place cancellation is necessary.

If withdrawal is due to a medical reason, or one covered by the school journey insurance, it should be possible to make a claim for the payments made, if a substitute cannot be found.

Permission Declaration

I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I give consent for the medical and emergency contact information provided to be used for the purpose of effective planning of school trips. In some circumstances the data will be shared with ESCC, for the purpose of approving visits and also any external providers involved in the organization and delivery of the visit. The data will be held until your child is 25 years old, in accordance with our retention schedule. For more information about your rights, please contact the school's Data Protection Officer.

I agree to impress upon him/her the necessity to behave responsibly and to help the leaders to ensure the safety of everyone on the trip.

I give permission for photographs/video to be taken of my child at this event to be used for display purposes at the College. This may include (but is not limited to) the images being used on the College website, social media, newsletter and in the local press. If you do not give permission, please inform the trip leader prior to the event.

In the case of an emergency we will use the contact details and medical information which you have previously given to the College which is held on our pupil data base (SIMS) If you wish to update this information please contact the College office, office@heathfieldcc.co.uk or telephone 01435 866066.

If you wish to register different contact details for the day of the trip only, please contact the trip organiser whose name is on the bottom of this letter.

Data Protection Act & GDPR

For more information about your rights, please see our privacy notices found on the college website at http://www.heathfieldcc.co.uk/?page_id=1595711. You may withdraw your consent at any time by emailing the trip leader. Please be aware that if you do so, we cannot allow participation on the trip to proceed.