

Guide to Exam Season



The week beginning 15 May sees the full start to the exam season. Annually this is often accompanied with inflammatory media stories about difficulty or potential outcomes which are unfair for students - please support us in encouraging them to ignore these and focus only on their own preparation.

Students have worked really hard over these past weeks and months. We have told them that parents/ carers and teachers are right behind them and are willing them to do the very best that they can. They have had lots of [Effective Revision guidance](#)!

- **Exam timetables and information:** Individual exam timetables were sent out before Easter via email which indicated the exam venue and allocated seat. If this has gone missing please ask for a replacement. General information is available from https://www.heathfieldcc.co.uk/?page_id=3260
- **Health and Wellbeing:** a single source of information and links to both the College approaches to wellbeing and other agencies are available here https://www.heathfieldcc.co.uk/?page_id=937357 - we are committed to helping no matter how small the concern, please get in touch with your [pastoral team](#) if you are concerned about your son/daughter through the exam season.

'On the Day' Logistical Advice to Students

Before exams

- Check your exam timetable for start times and rooms. Remember that you can also check rooming on the exams notice board in the main corridor.
- Ensure that you have a good breakfast to nourish you throughout the morning. Please ensure that you get sufficient sleep the night before your exam.
- Some exams require you to have a calculator (Geography, Design Technology). If you still don't have a calculator, you can buy one for £10.50 from the exams office.

Morning Exams

- If your bus is late on the day of an exam, don't worry! Go straight to the exam venue and we will amend your start/finish times.
- You will have an exam briefing before each exam. The venue for this will be advertised on the main hall and link hall doors.
- You do not need to register with your tutor if you have a morning exam
- If you are too unwell to take the exam (not a cough or cold!), you must go to the doctor and get a doctor's note on the morning of the exam in order to be eligible for special consideration. If you just tell us that you are unwell, you will receive a mark of zero.

During exams

- Ensure that you are in full school uniform.
- Please ensure that watches and mobile phones are left in your bags.
- If you require water, ensure it is in a colourless, clear bottle with no label.
- You must follow JCQ regulations at all time, otherwise you risk disqualification from one or all of your exams.

Afternoon exams and early lunch

- If you have an afternoon exam you will need to go to an exam briefing at 12:00pm You will then go to early lunch at 12:20pm. The designated areas for this are the dining hall and canopy. Food will be available to buy from the canteen only.
- Go to the leisure centre 10 minutes prior to the start of your exam.

Afternoon exams and early lunch-extra time

- If you have extra time and an earlier start, you will go straight to early lunch at 12:00pm. The designated areas for this are the dining hall and canopy. Food will be available to buy from the canteen only.
- You should go over to the Sixth Form block 10 minutes prior to the start of your exam.
- When an exam has finished you should go back to your normal timetabled lesson.

