



Heathfield Community College: Provider Access Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and the Department for Education's 2018 Statutory Careers Guidance and Access for Education and Training Providers.

Student Entitlement

Students in Years 8-13 are entitled:

- To find out about technical education qualifications (including T Levels) and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options evenings, assemblies, PSHEE lessons, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Jo Taylor, Head of PSHEE and Careers Lead.

Telephone: 01435 866066 Ext 1290 Email: jtaylor@heathfieldcc.co.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 9	PSHEE: CEIAG lessons: planning and financing their future		Start accounts on BeReady website and complete courses in cv writing and interview techniques
Year 10		‘Big Futures’ Careers Fair Collapsed Curriculum Day: mock interviews, university talks, ‘What’s My Line?’ carousel	Start accounts on www.careerseastsussex.co.uk Continue work on BeReady accounts on networking and positive digital presence
Year 11	<ul style="list-style-type: none"> • Post 16 Futures Evening (online 2020) • CEIAG PSHEE lessons (including FE course/ A Level and apprenticeships presentations) • Collapsed Curriculum Day: University Tasters 	Apprenticeships and National Volunteer Service assemblies	
Year 12	Post 18 assemblies: Apprenticeships, University, GAP years	UCAS Fair for all Collapsed Curriculum Day: Progression routes workshops Tutor sessions on university and employment opportunities	Parents Information Evening around all Types of progression Paths PSHEe lessons on Post 18 Progression: UCAS, Apprenticeships And Employment Alumni Talks
Year 13	Interview day for all PSHEE Progression and support lessons	Continued assemblies re: future pathways PSHEE progression Lessons. Targeted PSHEe for those with no firm progression	

Please speak to our named Careers Leader to identify the most suitable opportunity for you. Employers and external providers need to contact our Careers Leader to identify the most suitable opportunity for them.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students, this is in addition to the provider's Public Liability Insurance and that their procedures are GDPR compliant.

Premises and Facilities

The school will make space available as appropriate to the activity. The school will also make available AV and other equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the Facilities Team.

Approval and Review

Approved by: Education Committee 2020

Next review: June 2020