

Heathfield Community College Student and Parent Acceptable Use Agreement

STUDENT AND PARENT ACCEPTABLE USE AGREEMENT

Please read the accompanying letter before signing this agreement

Student Name: Tutor Group (if known):

Student Agreement

I agree to:

- use the **College's facilities** in accordance with the College's Online Safety guidance and policy.
- use **my own devices, in AND out of College, responsibly** in accordance with the College's Online Safety policy on the our website: http://www.heathfieldcc.co.uk/?page_id=410816)
- keep my Network passwords **secret** & change them **immediately** if I think somebody knows them.

I understand:

- the Online safety Code of Conduct.
- that I **WILL BE HELD RESPONSIBLE** for misuse on my network account or from my own devices.
- that the College logs my internet usage & that my work and College email can be checked.
- that the College can **withdraw access to the College's facilities** if I misuse them.

Student Signature: Date:/...../.....

Parent or Guardian Agreement

I understand that:

- the College takes Online Safety very seriously and provides appropriate Online Safety education.
- my son/daughter must sign an acceptable use agreement in order to use College ICT systems.
- the college provides Online Safety help materials on the College website (http://www.heathfieldcc.co.uk/?page_id=445362)
- that students will be held responsible for any misuse on their account, or from their own mobile devices, and that this may lead to these facilities being removed.
- students' learning may involve: Electronic Mail; the Internet; Internet Enabled Mobile Devices; Digital Video; Still Cameras; and Video Conferencing technologies eg Skype, eg FaceTime.
- although the College does manage and filter Internet access for students, it is impossible to guarantee that students will not be exposed to inappropriate material.
- the College cannot be held responsible for the nature and content of materials accessed on the Internet or whilst using mobile technologies on College ICT facilities.
- my child's own devices **ARE NOT** insured by the College either on College premises or whilst being transported to and from College and that it is my responsibility to insure them.

I agree to:

- support the College's Online Safety policy - http://www.heathfieldcc.co.uk/?page_id=410816 .
- discuss the Online Safety Code of Conduct with my child.
- inform the College if I have concerns over my child's Online Safety.

The following consents are ALL recommended to help us to deliver a high quality education and to help keep you informed. However, you may opt out on any of them if you so wish. To withdraw consent after having already given it, please contact the College office: office@heathfieldcc.co.uk

I consent to:

- receive emails about College events, achievements, notices and opportunities

I consent to the child for whom I am responsible:

- using the Internet
- using Digital Video & Still Cameras
- using Video Conferencing or equivalent technologies eg Skype eg FaceTime
- having their image recorded, for learning purposes, using Digital Video or Still Cameras
- having their image used in the ways described in Appedix G of our Privacy Notice

Parent's/Guardian's Name: Signature: Date:/...../.....