



Heathfield Community College: Provider Access Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Jo Taylor, Head of PSHEE and Careers Lead.

Telephone: 01435 866066 ext: 1290 Email: jtaylor@heathfieldcc.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8		PSHEE Options lessons Options Fair	

	Autumn Term	Spring Term	Summer Term
Year 9	Employability badges in Tutor time. PSHEE/CEIAG lessons		
Year 10		'Big Futures' Careers Fair Extended learning day: Mock interviews, university Talks, 'What's My Line?' Carousel	
Year 11	Post 16 Progression Evening. CEIAG PSHEE lessons (including FE course Presentations). ELD: University Tasters	Apprenticeships and CXK assemblies	
Year 12	Post 18 assemblies: Apprenticeships, university, GAP years	UCAS Fair	Parents information Evening around all types of progression paths PSHEe lessons on post 18 Progression: UCAS/ Apprenticeships and employment
Year 13	Interview day PSHEE Progression and support lessons	Continued assemblies re future pathways. PSHEE progression lessons	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students, this is in addition to the provider's Public Liability Insurance and that their procedures are GDPR compliant.

Premises and facilities

The school will make space available as appropriate to the activity. The school will also make available AV and other equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the Facilities Team.

Approval and review

Approved by: Stakeholders and Engagement Committee (June 2018)

Next review: June 2020