

Outline of intended plan and steps taken to extend educational provision

I would like to give you every assurance that we have worked and continue to work hard to put extensive safety measures in place to overcome any logistical hurdles. We have conducted comprehensive risk assessments and I am confident that, once fully implemented, we can meet the national guidance for safe opening. However to do this properly, and have all necessary equipment arrive and be installed, takes time.

Below you will find our plan for opening to Year 10, 9 and Year 12. If your child is not in these year groups, nor in a priority category for education (vulnerable and children of key workers), please continue to make best use of the online learning that is available to enable them to keep up with their education as much as possible. In essence this is a repeating cycle of provision:

- Week 1 w/c 1 June: 2 separate days of Year 10 and Year 9 on 5 June and 3 June respectively (small numbers)
- Week 2 w/c 8 June: Year 12 online Microsoft Teams seminars
- Week 3 w/c 15 June: Year 10 English, Maths and Science only in 3 separate “bubble” populations
- Week 4 w/c 22 June: Year 12 online Microsoft Teams seminars
- Week 5 w/c 29 June: Year 10 English, Maths and Science only in 3 separate “bubble” populations
- Week 6 w/c 6 July: Year 12 online Microsoft Teams seminars
- Week 7 w/c 13 July: Year 10 English, Maths and Science only in 3 separate “bubble” populations
- Week 8 w/c 20 July: Year 9 intensive support if circumstances allow.

In each week the provision for key workers will continue as current, ensuring this population are separate from any additional groups.

Year 10

The provision for year 10 will be extended in a gradual phased approach.

We are aware that some students are struggling to engage with home learning through a range of reasons, often ICT related which are hard to resolve remotely. Therefore, on **Friday 5 June** we will open for one day to this small number to ensure we are able to resolve any issues and help them structure their approaches more effectively so that they receive the fair support to enable them to make equitable progress. We will be in touch directly to arrange this if it applies based on our criteria, you can contact us if you feel strongly this should include your son/daughter although we will be significantly limited on numbers due to government guidance so may not be able to extend in this instance.

From 15 June we will then introduce a “bubble” approach which provides all year 10 with the opportunity for one day of face to face instruction in their core subjects of Maths, English and Science for approx. 1hr 15mins each. We know we can manage this and remain in line with the guidance on small groups who have tightly controlled interactions with others. Although we are mindful of the DfE view that social distancing *“may not be possible for very young children and older children without the capacity to adhere to the instructions on social distancing. If stringent social distancing cannot be adhered to, we do not expect those individuals to attend. They should be supported to learn or work at home”*

Students will remain in the same seat, in the same room for all lessons throughout the day. Leaving the site at 1.15pm means there will be minimal risk of transmission through prolonged periods of social time. This would be for 1 day only in each week and offered on a 2-week cycle.

More details on the practicalities of this will be issued once we have had returns of intentions from parents and are able to plan the groups and days in more detail. Therefore, completion of the survey is essential please. We have had to restrict it to core subjects only as to split the groups into option subjects means we would be breaking the official and our own guidance on restricting wider group mixing. We can review this, along with all practices after our first cycle.

Year 9

The provision for year 9 will be limited as part of the wider gradual phased approach.

We are aware that some students are struggling to engage with home learning through a range of reasons, often ICT related which are hard to resolve remotely. We are concerned about the impact of this on their 2-year GCSE courses due to be examined next year. Therefore, on **Wednesday 3 June** we will open for one day to this small number to ensure we are able to resolve any issues and help them structure their approaches more effectively so that they receive the fair support to enable them to make equitable progress. We will be in touch directly to arrange this if it applies based on our criteria, you can contact us if you feel strongly this should include your son/daughter although we will be significantly limited on numbers due to government guidance so may not be able to extend in this instance.

We will aim to provide further support to all of Year 9 in the last week of Term 6, again focused on their intensive subjects. However, our intention is that we will also supplement their provision further as long as we are fit to return in full in September.

Year 12

We are aware that some students are struggling to engage with home learning through a range of reasons, often ICT related which are hard to resolve remotely. We are concerned about the impact of this on their 2 year A Level courses due to be examined next year. Therefore, from **Monday 8 June** we will open to this small number to ensure we are able to resolve any issues and help them structure their approaches more effectively so that they receive the fair support to enable them to make equitable progress. The Sixth Form team will be in touch directly to arrange this.

We have looked long and hard at whether we can bring all of Year 12 onto site for face-to face seminars in person. The government guidance on reducing the mix of groups really does prevent our ability to enable them to have this provision in their 3 or 4 option choices. It would mean the mixing of student populations was far greater than advised.

However, we have revised our approach to live online interactions in light of the age group involved and will be able to provide limited live on-line seminars with subject teachers in all of the students' subjects from **8 June**. As this is off site it will commence and continue irrespective of the government conditions being met.

In order for this to happen we will need to introduce additional privacy notices for data protection and also a set of protocols for the conduct of the seminars which must be adhered to strictly for students to be able to continue to access the provision. We will be in touch with the details and how this will be organised shortly.

Infection Control and Social Distancing Measures

In line with Government advice, we have implemented a range of protective measures across the School. These include: temperature-taking as appropriate and handwashing, 2m at all times social distancing, handwashing facility information, increased cleaning of classrooms and all surfaces, utilising outdoor space and staff PPE if applicable.

Health and First Aid

We will have first aid and pastoral support on site but clearly, they will also have to operate within the government guidance and remain at 2m distance at all times wherever possible. We are adapting risk assessments for these roles and purchasing equipment which means they will have protection where intervention is necessary however, we would also ask that you continue to play your part in the return to school. For instance:

- No one should come to school if they are displaying symptoms of coronavirus.
- If any member of your household is required to isolate due to showing symptoms then your son/daughter should also not be sent into school.
- If your child is brought to, and collected from, school, only one parent/carer should do this.

Social Time and Catering

To minimise the risk of infection and to maximise learning time, there will be **limited social time or catering provision** for students or staff, nor will social gatherings be allowed, to best support adherence of social distancing guidance.

Transport and Travel Arrangements

As the guidance is to avoid public transport, and yet the main source of transport for our students is the school bus this has created some added difficulty. The Local Authority has committed to run a *limited* service for those who normally get free bus travel and we are working with them to try and provide a wider provision **but this is not yet confirmed**. Therefore, we need the returns from the survey to be able to organise.

There will be no contracted bus service provision for the first 2 weeks and therefore if offered provision is recommended that children are either brought to school by car, or walk or cycle to school. Where this is not possible for the small numbers involved we will support with transport. We will also be carefully controlling pick-up and drop-off.

We also ask that parents and carers do not gather at entrance gates or doors at this time or enter the site for any reason. If you need to speak to a member of staff, please use the emails provided for a subject teacher or Head of Year/pastoral manager.

Uniform

Students are not required to wear uniforms during this phase. The Government has advised that there is no need for anything other than normal personal hygiene and washing of clothes following a day in school. However, we would also advise that College remains a formal place of learning and as such clothing should be appropriate, in line with non-uniform day guidance, and therefore crop tops, shorts which do not provide appropriate coverage or are potentially unsafe will not be acceptable.

Behaviour

Our high expectations of behaviour and attendance remain. We look forward to welcoming students who are willing and motivated to learn, and we expect our young people, as always, to behave safely and sensibly despite aspects of our normal disciplinary policy not being applicable during this time, e.g. detentions and exclusions. Our behaviour policy, with adaptations for this context, can be found at: http://www.heathfieldcc.co.uk/wp/wp-content/uploads/2019/policy/Behaviour_2020-2.pdf

I hope it goes without saying, but I will state it clearly here, that in the face of these highly difficult circumstances, any student who is unable to comply with these expectations and does not respond appropriately whilst on site, or in any form extended form of provision will have the privilege withdrawn swiftly and as necessary will be sent home.